

Volunteer Application for The Salvation Army  
Children's Shopping Trip (5-8pm)  
Wednesday, Dec. 7, 2016

Please mail completed form to:  
The Salvation Army  
Attn: Cindy Norgard  
20 First Ave NE  
Rochester, MN 55906  
Or Fax: 507-281-8348  
Or Scan to: Cindy\_Norgard@usc.salvationarmy.org  
Questions? Call us: 507-288-3663

**PART I – All Volunteers Please Complete This Section**

Name \_\_\_\_\_ Phone # \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ Zip \_\_\_\_\_

E-Mail address \_\_\_\_\_

Shift Attending – **PLEASE CIRCLE ONE:**      5:00pm      5:30pm

If representing a school, church or group, which one? \_\_\_\_\_

Confidentiality Agreement: **By submitting this application, I promise that I shall hold in confidence all information regarding clients of The Salvation Army. I will not violate the confidential relationship between the programs, volunteers, staff and clients. I will not remove from the premises any written client records or copies. The fact that a family or child is a participant of a program is also to be kept confidential. I understand and agree that I am personally responsible and liable for any violation of the agreement.**      **Initials:** \_\_\_\_\_

**PART II – Parental consent for volunteers under age 18**

It is necessary to have approval from parent or guardian in order for youth under age 18 to volunteer with The Salvation Army. Please read and sign this parental consent form for your child to be a Salvation Army volunteer. If you have questions or comments, please contact your local Salvation Army unit at 288-3663.

*I understand that my child named above wishes to be considered as a Salvation Army volunteer. I hereby give my permission for him or her to serve in that capacity, if accepted by The Salvation Army. I understand that he or she will be provided with the orientation and training necessary for the safe and responsible performance of his or her duties and that he will be expected to meet all the requirements of the position, including adherence to The Salvation Army's policies and procedures. I understand that my child will not receive monetary compensation for the services contributed. I understand that youth under the age of 16 may be required by The Salvation Army to have an adult chaperone, provided by the volunteer, with them during their volunteer assignment.*

Minor Applicants require parental or guardian consent to volunteer. Signature below grants consent and certifies that the information provided by the minor child is accurate and complete

Parent/Guardian Name: (Print) \_\_\_\_\_

(Signature) \_\_\_\_\_

Address \_\_\_\_\_

Phone #: \_\_\_\_\_

Relationship to Applicant (parent or guardian): \_\_\_\_\_

Date: \_\_\_\_\_

## **PART III – All Volunteers Please Complete This Section**

### **Criminal History**

Have you ever been convicted of a felony? – and/or –Within the last two years, have you been convicted of a misdemeanor which resulted in imprisonment/jail? (Note: A conviction will not necessarily disqualify you from a volunteer position. You should not disclose any information regarding criminal arrest or conviction records that have been expunged or sealed.) Yes  No

### **Working With or Having Access to Children and/or Vulnerable Adults**

Please read the following statement and if applicable complete and sign this section.

This statement will be completed by all applicants applying to volunteer, for any position involving the supervision or custody of children (less than 18 years of age)/vulnerable adults or for any position in which the applicant will have access to or be involved with children/vulnerable adults in any way. The completion of the statement will help to ensure that The Salvation Army provides a safe and secure environment to those children, youth and vulnerable adults who participate in its programs and who use its facilities.

### **Statement**

As the applicant described above, I do hereby represent to The Salvation Army, with the understanding that The Salvation Army will rely upon the information provided in considering my application for work or volunteering with children/vulnerable adults, or work/volunteer in an environment that has access to children/vulnerable adults, that the foregoing information and the following statements are true:

1. In my prior employment/volunteering, I have never used a name other than those identified on page 1 of this application.
2. I understand the essential duties of my position in connection with the working with children/vulnerable adults in the programs of The Salvation Army. I am able to perform those essential job duties with no accommodations except as follows:  

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3. I have never been accused of abuse of a child/vulnerable adult or of actual or attempted sexual molestation of a child/vulnerable adult, either in a program for children/vulnerable adults or otherwise.  
If the foregoing statement is not true, please describe the circumstances of the accusation and the outcome:  

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4. I have never been arrested as a result of a charge of child/vulnerable adult abuse or of actual or attempted sexual molestation of a child/vulnerable adult.
5. I have never been convicted of child/vulnerable adult abuse or a crime involving actual or attempted sexual molestation of a child/vulnerable adult.
6. I authorize any of the churches or other organizations, their representatives, and my personal references listed above to give to The Salvation Army any information they may have regarding my character and fitness for work with or around children/vulnerable adults. I release all such organizations and individuals from any liability that may result from their furnishing such information to The Salvation Army. I waive any right that I may have to inspect any records containing such information.
7. I am aware that The Salvation Army is a branch of the Christian Church and, in the event that my application is accepted, I agree that I will conduct myself in my work with and around children/vulnerable adults in a way that is consistent with the religious and charitable policies and principles of The Salvation Army.
8. Having provided the foregoing information and having affirmed the foregoing statements are true, I recognize that any false information or statements are punishable under the laws relating to perjury.

Your signature verifies that all information in this volunteer application is true to the best of your knowledge and you permit The Salvation Army to follow up on any information given.

\_\_\_\_\_  
**Signature of Applicant**

\_\_\_\_\_  
**Date**